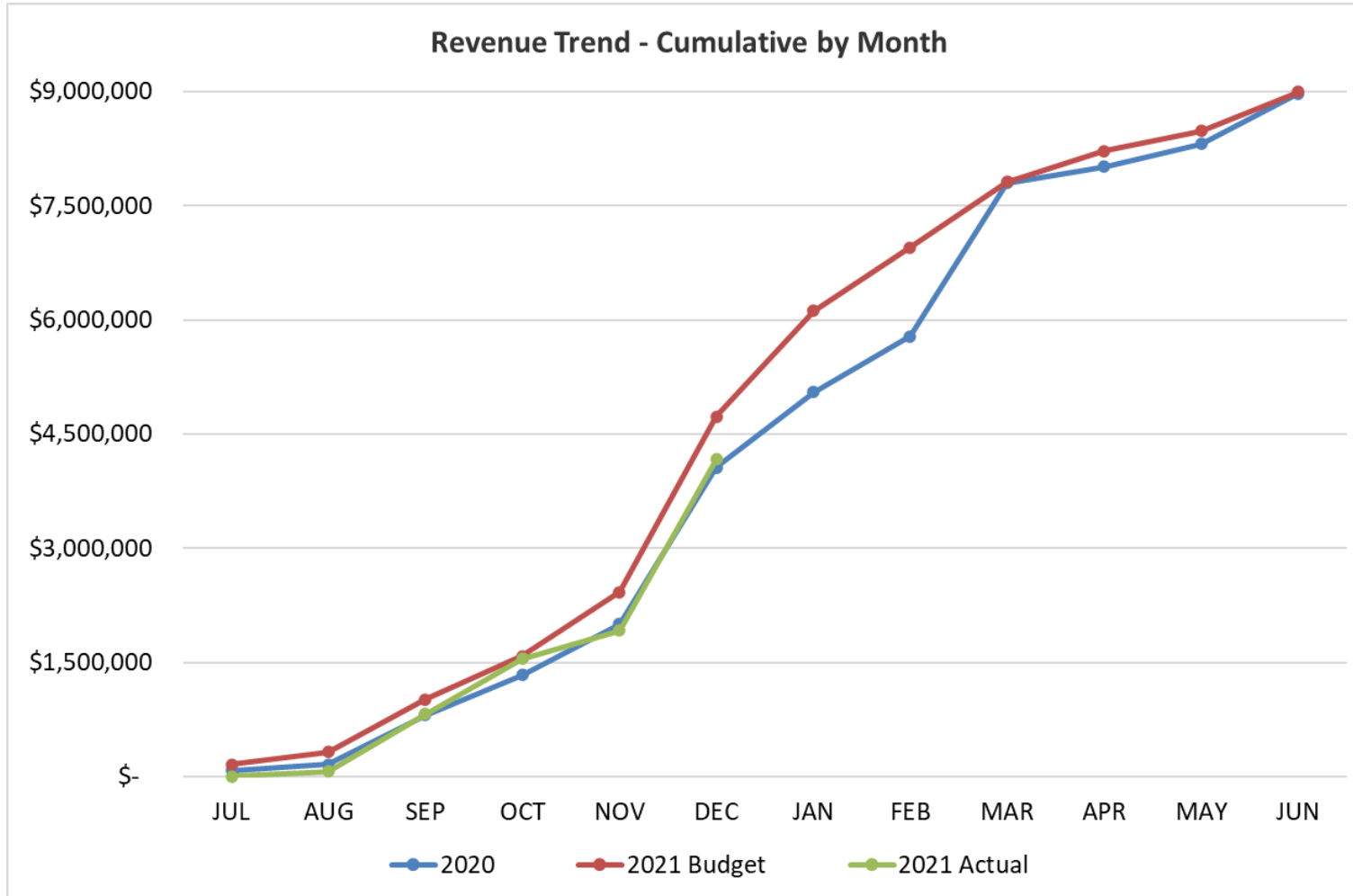




Monthly Financial Report
Fiscal Year 2021 as of
12/31/2020

FY2020-2021 General Fund – Revenue Trend



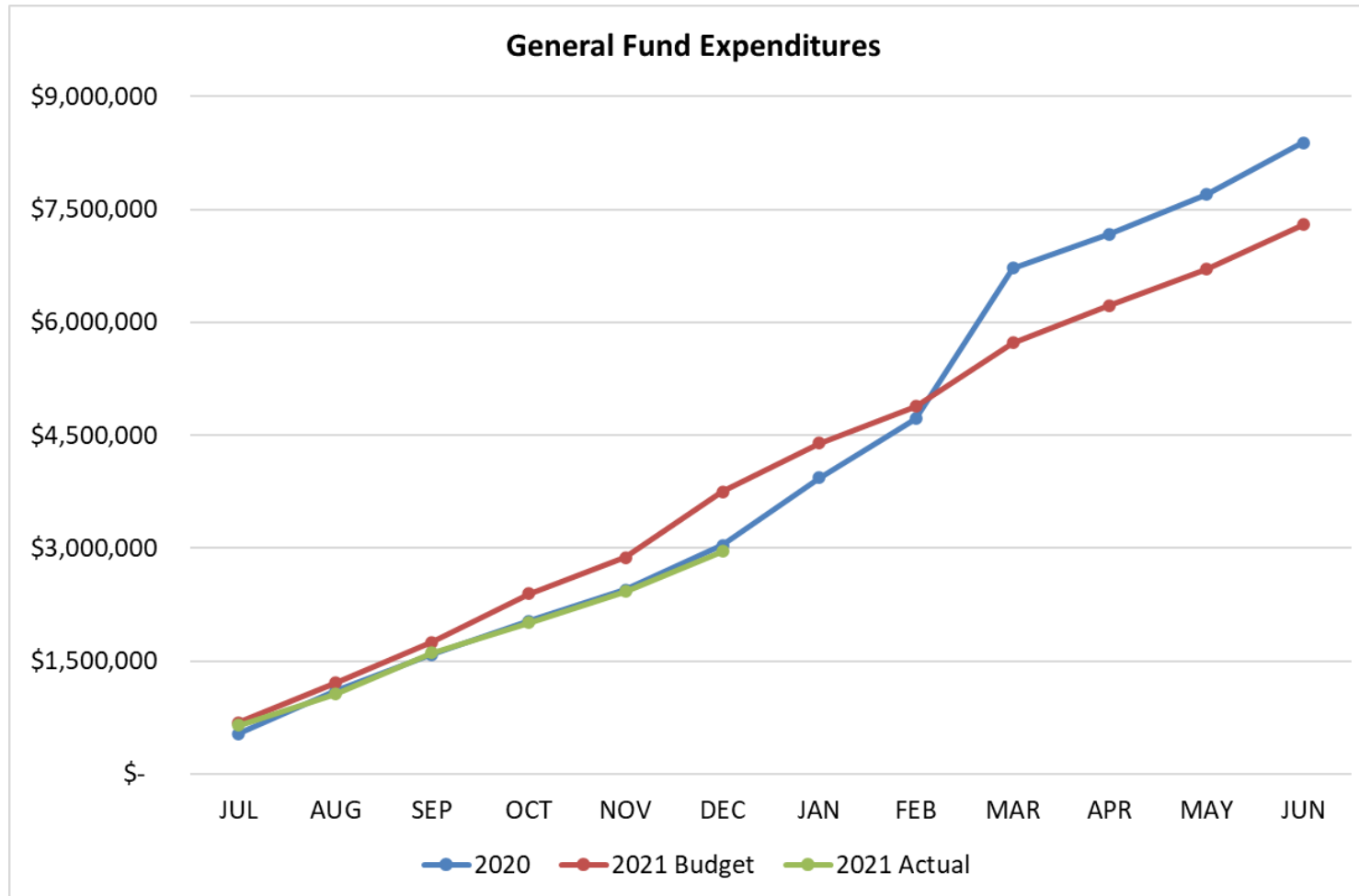
- Revenue tracking \$104.1K above previous fiscal year due mainly to receipt of \$50K for NC Rural Economic Development Grant and \$223K for Cares Act Relief Grant in this FY
- FY2021 Revenues are \$562K below budget due to lag in collections of Ad Valorem and Sales and Use Tax. Expect to exceed budget in these areas by year-end.

FY2020-2021 General Fund – Revenues

Summary Report -12/31/2020 Actual vs Budget	Budget including		YTD		Budget Remaining to YE		% of Budget Spent thru 12/31/2020
	amendments 2020-2021	YTD Actual 12/31/2020	Prior Year 12/31/2019				
GENERAL FUND - Revenue							
Ad Valorem Tax	3,630,000	2,381,311	2,321,458	\$	1,248,689	Taxes received from the county in arrears - taxes collected from November	65.6%
Sales and Use Tax	1,252,000	513,699	462,433	\$	738,301	Tracking well above budget, expect to exceed budget by approximately \$150K	41.0%
Gross Vehicle Rental	8,500	3,570	4,200	\$	4,930	Taxes received from the county in arrears - taxes collected from November	42.0%
Motor Vehicle	396,000	154,711	170,962	\$	241,289	Taxes received from the county in arrears - taxes collected from November	39.1%
Powell Bill	400,000	388,692	402,567	\$	11,308	Represents 1st and 2nd Powell Bill distributions received in September and December	97.2%
Beer/Wine	70,000	-	-	\$	70,000	Distributions for FY2021 have not been collected	0.0%
Franchise & Utility Tax	802,000	399,003	413,502	\$	402,997	Represents 1st and 2nd Utility Tax distributions received in September and December	49.8%
Investment/Interest	132,500	3,014	82,025	\$	129,486	Expect increase in January with December 2021 tax collections	2.3%
PD Related	3,100	1,707	6,626	\$	1,393	Represents police report fees	55.1%
Transportation Contributions	-	-	-	\$	-	Contributions from Terwilliger Pappas for Chestnut Roundabout in FY2020	0.0%
TIA Fees	60,000	1,303	100,100	\$	58,697	Minimal TIA fees from potential developers collected YTD - related expense of \$35.8K are carry over from FY2020	2.2%
Planning & Zoning Related	67,400	36,480	74,358	\$	30,920	Development agreement fees for Idlewild Village, development review for Cambridge Properties and permits/plan review fees	54.1%
Park & Rec Related	9,900	577	3,214	\$	9,323	Fees for park rentals	5.8%
Grants	-	273,851	-	\$	(273,851)	Represents collection of \$223K for Cares Act Relief and \$50K for NC Economic Development	100.0%
Miscellaneous	74,000	8,586	20,931	\$	65,414	Rental property income - prior year amount represented a settlement check and LED fixture rebate	11.6%
GENERAL FUND - Revenue Total	\$ 6,905,400	\$ 4,166,505	\$ 4,062,375	\$	2,738,895	Expect additional increase in January with Ad Valorem tax collections	60.3%
Fund Balance Appropriation - GF	2,166,070	5,720	102,041		2,160,350	Amount represent capital expenditures budgeted through Fund Balance appropriations	
Fund Balance Approp. - Drug Forfeiture Fund	25,000	-	-		25,000	Amount represents spend of Restricted Fund Balance for Drug Forfeiture Funds	
Total General Fund Revenue w/appropriations	\$ 9,096,470	\$ 4,172,225	\$ 4,164,416	\$	4,924,245		

FY2020-2021

General Fund Expenditure – Actual/Budget/PY



- Overall General Fund expenditures are trending below budget by \$794K with limited spending due to COVID
- Expenditures are tracking to FY2020 actuals with a small variance of \$82K

FY2020-2021

Actual vs Budget - Expenditures

Summary Report - 12/31/2020 Actual vs Budget	Budget including		YTD			% of Budget Spent thru 12/31/2020
	amendments 2020-2021	YTD Actual 12/31/2020	Prior Year 12/31/2019	Budget Remaining to YE		
General Government	\$ 1,193,900	\$ 681,584	\$ 573,960	\$ 512,316	57.1% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 581,300	\$ 285,321		\$ 295,978	Trending budgeted spend, includes workers comp ins premium for entire year	49.1%
Inventory and Equipment / Repairs/Supplies	\$ 57,600	\$ 18,471		\$ 39,129	Trending below budgeted spend due to COVID work schedules	32.1%
Outside Services	\$ 301,900	\$ 142,847		\$ 159,053	Includes legal \$24.4K, Audit \$21.3K, IT/network services \$47.2K, outside services \$12.5K which includes construction administration costs for 2nd floor renovation and tax collection fees of \$36.8K	47.3%
Other	\$ 210,000	\$ 88,221		\$ 121,779	Insurances \$23.3K, dues \$24.37K are renewed at the beginning of fiscal year. Remaining expenditures are below budgeted spending.	42.0%
Management Contingency	\$ 20,000	\$ -		\$ 20,000	Not utilized to date	0.0%
Capital Outlay	\$ 23,100	\$ 146,725		\$ (123,625)	Carry over from FY2020 for Town Hall 2nd Floor Renovations - will need a budget amendment to include final payment for the renovation	635.2%
Public Safety	\$ 2,685,770	\$ 1,150,633	\$ 1,117,995	\$ 1,535,137	42.8% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 2,181,880	\$ 931,637		\$ 1,250,243	Trending budgeted spend, includes workers comp ins premium for entire year	42.7%
Inventory and Equipment / Repairs/Supplies	\$ 88,950	\$ 26,161		\$ 62,789	Represents uniforms \$12.5K, Supplies/Ammo/Inventory \$3.6K, Dept of Treasury \$2.3K & Dept of Justice \$1.5K	29.4%
Outside Services	\$ 59,670	\$ 22,320		\$ 37,350	Annual Retainer for PD attorney \$4.5K, crime lab expense \$15.2K	37.4%
Other	\$ 84,500	\$ 43,517		\$ 40,983	Insurance Expense represents \$26.6K of total spend which renews 7/1/2020, telecommunications \$8.5K	51.5%
Vehicle Expenses (Maintenance & Fuel)	\$ 94,500	\$ 33,968		\$ 60,532	Fuel \$17.8K, Vehicle Repairs \$16.2K	35.9%
Capital Outlay (includes vehicle purchases)	\$ 176,270	\$ 93,031		\$ 83,239	Represent purchase of body cameras, vehicle purchases will occur later in January	52.8%

FY2020-2021

Actual vs Budget - Expenditures

Summary Report - 12/31/2020 Actual vs Budget	Budget including		YTD			% of Budget Spent thru 12/31/2020
	amendments 2020-2021	YTD Actual 12/31/2020	Prior Year 12/31/2019	Budget Remaining to YE		
Transportation	\$ 783,000	\$ 147,351	\$ 233,362	\$ 635,649	18.8% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 106,775	\$ 50,941		\$ 55,834	Trending budgeted spend, includes workers comp ins premium for entire year	47.7%
Inventory and Equipment / Repairs/Supplies	\$ 1,700	\$ 166		\$ 1,534	Minimal costs to date	9.8%
Outside Services	\$ 75,400	\$ 39,361		\$ 36,039	Union County Urban Forester Program fees \$3.4K, TIA Fees for Developers - YTD \$0 collected but paid out \$35.8K related to prior year collected fees	52.2%
Other	\$ 12,625	\$ 1,258		\$ 11,367	Below budgeted spending YTD	10.0%
Utilities	\$ 111,500	\$ 55,624		\$ 55,876	Tracking budgeted spending YTD	49.9%
Paving/Sidewalks/Signage	\$ 75,000	\$ -		\$ 75,000	No repair/sidewalk completed at this point in time	0.0%
Capital Outlay	\$ -	\$ -		\$ -	No Capital Outlays are budgeted for Transportation at this time	0.0%
Powell Bill	\$ 400,000	\$ -		\$ 400,000	Contract has been bid for FY2021 road repair but no work has been completed to date	0.0%
Public Works	\$ 303,800	\$ 105,565	\$ 169,600	\$ 198,235	34.7% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 137,200	\$ 65,662		\$ 71,538	Trending budgeted spend, includes workers comp ins premium for entire year	47.9%
Inventory and Equipment / Repairs/Supplies	\$ 64,200	\$ 16,135		\$ 48,065	Misc shop equipment \$7.4K, COVID and supplies \$2.3K, repairs \$0.8K and building and grounds \$4.2K	25.1%
Outside Services	\$ 21,400	\$ 12,398		\$ 9,002	Annual inspections for Elevator \$3.3K, sprinklers \$0.7K, alarm system repair and inspection \$0.5K, fire inspection \$0.5K, roadside tree debris removal \$1.2K and HVAC remote monitoring annual fee and repairs \$2.6K	57.9%
Other	\$ 19,000	\$ 3,649		\$ 15,351	Tracking below budgeted spending YTD	19.2%
Capital Outlay	\$ 62,000	\$ 7,721		\$ 54,279	Replace HVAC System in Evidence Building	12.5%

FY2020-2021

Actual vs Budget - Expenditures

Summary Report - 12/31/2020 Actual vs Budget	Budget including		YTD		Budget Remaining to YE		% of Budget Spent thru 12/31/2020
	amendments 2020-2021	YTD Actual 12/31/2020	Prior Year 12/31/2019				
Planning & Zoning	\$ 344,800	\$ 160,680	\$ 143,427	\$ 184,120		46.6% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 253,550	\$ 113,932		\$ 139,618		Trending budgeted spend includes workers comp insurance premium for entire year	44.9%
Inventory and Equipment / Repairs/Supplies	\$ 8,050	\$ 2,081		\$ 5,969		Office supplies - new desk \$1.3K	25.9%
Outside Services	\$ 38,300	\$ 42,232		\$ (3,932)		Represents \$31.5K legal fees for work related to development agreements, annual IWORQ software license of \$2.4K, Union County Ruban Forester Program \$3.4K, Computer \$2.1K	110.3%
Other	\$ 19,900	\$ 2,435		\$ 17,465		Below budgeted spending YTD	12.2%
Nuisance Abatement	\$ 5,000	\$ -		\$ 5,000		No costs incurred YTD	0.0%
Town Beautification	\$ 20,000	\$ -		\$ 20,000		Projects for use of these funds are being identified	0.0%
Parks and Recreation	\$ 685,200	\$ 190,103	\$ 325,421	\$ 495,097		27.7% of Total Budget used through 12/31/2020	
Wages and Fringe Benefits	\$ 319,940	\$ 150,700		\$ 169,240		Trending budgeted spend includes workers comp insurance premium for entire year	47.1%
Inventory and Equipment / Repairs/Supplies	\$ 79,200	\$ 5,885		\$ 73,315		Minimal costs YTD	7.4%
Buildings and Grounds and Utilities	\$ 63,000	\$ 6,989		\$ 56,011		Utility costs \$6.3K	11.1%
Outside Services	\$ 63,000	\$ 12,231		\$ 50,769		Tree removal Blair Mill Park \$5.5K and deposit for Park Christmas lighting \$6.8K	19.4%
Other	\$ 32,950	\$ 6,335		\$ 26,615		Insurance premium for the year \$1.6K, training \$1.2K, dues/subscriptions \$2.3K	19.2%
Events and Advertising	\$ 77,110	\$ 7,963		\$ 69,147		Recreational programming \$4.6K and park events \$3.4K - Stallingsfest and other events cancelled	10.3%
Capital Outlay	\$ 50,000	\$ -		\$ 50,000		No costs incurred YTD	0.0%

FY2020-2021

Actual vs Budget - Expenditures

Summary Report - 12/31/2020 Actual vs Budget	Budget including amendments 2020-2021	YTD Actual 12/31/2020	YTD Prior Year 12/31/2019	Budget Remaining to YE	% of Budget Spent thru 12/31/2020
Sanitation	\$ 1,020,000	\$ 478,677	\$ 477,782	\$ 541,323	46.9% of Total Budget used through 12/31/2020 Negotiated contract and expect to be able to stay within budget
Debt Service	\$ 379,900	\$ 45,302	\$ -	\$ 334,598	11.9% of Total Budget used through 12/31/2020 Represents interest payments for June - December
Total Dept Expenditures - General Fund	\$ 7,396,370	\$ 2,959,894	\$ 3,041,546	\$ 4,436,476	Total all Departments 40.0%
Capital Project Fund 41 Expenditures	\$ 1,700,000	\$ -	\$ 8,619	\$ 1,700,000	Potter Road Pleasant Plains - Project has been delayed by NCDOT - no update has been received regarding start of road construction
Capital Project Fund 42 Expenditures	\$ -	\$ 5,720	\$ 1,931,816	\$ (5,720)	New Town Hall and Public Works Building - no budgeted costs for FY2021 but incurred \$5.7K in expenses related to wireless connection, will require a budget amendment
Contingency	\$ 100	\$ -	\$ -	\$ 100	Not expected to use this fiscal year
Total GENERAL FUND	\$ 9,096,470	\$ 2,965,614	\$ 4,981,981	\$ 6,130,856	Total General Fund (including Capital Projects and Contingency) 32.6%
Less Capital Proj Fund 42 Budget	\$ -	\$ (5,720)	\$ (1,931,816)		FY2020 Expenses were the construction costs for New Town Hall and Public Works Building from prior year
Total GENERAL FUND	\$ 9,096,470	\$ 2,959,894	\$ 3,050,165	\$ 6,130,856	Total General Fund (excludes Capital Project carry forward) 32.5%

FY2020-2021

Actual vs Budget – Storm Water

Summary Report - 12/31/2020 Actual vs Budget	Budget including amendments		YTD	Budget Remaining to YE		% of Budget Spent thru 12/31/2020
	2020-2021	YTD Actual 12/31/2020	Prior Year 12/31/2019			
STORM WATER FUND						
Revenue	\$ 515,500	\$ 288,062	\$ 120,448	\$ 227,438	Storm water revenue represents collections through December	55.9%
Appropriated Fund Balance	\$ -	\$ -	\$ -	\$ -	Used in FY2020 for underground water detention center (\$208K)	0.0%
Revenue Total	\$ 515,500	\$ 288,062	\$ 120,448	\$ 227,438		55.9%
Expenditure Total	\$ 515,500	\$ 177,204	\$ 513,234	\$ 338,296	Total Expenditures for Storm Water	34.4%
Wages and Fringe Benefits	\$ 107,030	\$ 49,598	\$ 45,006	\$ 57,432	Trending budgeted spend, includes workers comp ins premium for entire year	46.3%
Repairs/Outside Services	\$ 396,540	\$ 120,664	\$ 279,440	\$ 275,876	Currently the Town has 12 storm water projects identified: Caernarfon Ln., Millrace Ln., Ballymote Dr., Bluebonnet Ln., Hawthorne Dr., White Oak Ln., Gold Crest Dr., Redwood Dr., West Circle, Springhill Rd., Greenbriar and Weatherly Way. FY2020 expense is for the large Wedgewood Ct project.	30.4%
Other	\$ 11,930	\$ 6,941	\$ 5,466	\$ 4,989	Dues/subscriptions \$2.6K, tax collection fees \$4.3K	58.2%
Transfer to General Fund	\$ -	\$ -	\$ 197,790	\$ -	FY2020 amount represents a portion of the underground water detention system	0.0%

FY2020-2021 Fund Balance

	7/1/2020 Balance	Change in Balance	12/31/2020 Balance
Unassigned Fund Balance	\$ 4,138,319	\$ -	\$ 4,138,319
Stabilization by State Statute	401,137	-	\$ 401,137
Powell Bill	291,514	388,734	\$ 680,248
Drug Forfeiture	53,262	(2,245)	\$ 51,017
Capital Project Fund - Potter/Pleasant Plains	1,193,280	-	\$ 1,193,280
Capital Project Fund - New Town Hall and PW Buildings	-	-	\$ -
Fees in Lieu of Park Land	374,474	-	\$ 374,474
Subsequent year expenditures	2,091,800	-	\$ 2,091,800
30 Percent Reserve	2,189,160	-	\$ 2,189,160
YTD Revenue less Expenditures	-	814,401	814,401
Total Fund Balance - General Fund	\$ 10,732,946	\$ 1,200,891	\$ 11,933,837
Fund Balance - Storm Water	\$ 1,080,355	\$ 110,859	\$ 1,191,214

- Overall General Fund balance increased \$1.2M from June to December 31 due to collections of Ad Valorem taxes of \$1.7M in December
- Storm Water Fund Balance increased \$110.9K from collection of Storm Water fees in December

FY2020-2021

Cash & Investment Balances

Balance as of 12/31/2020	General Fund	Storm Water Fund	Sewer Fund	Total All Funds
PNC Checking Accounts	\$3,461,863	\$960,851	\$7,984	\$4,430,698
NCCMT Govt & Term Investments	\$8,115,793			\$8,115,793
NCCMT Powell Bill	\$680,248			\$680,248
Total	<u>\$12,257,904</u>	<u>\$960,851</u>	<u>\$7,984</u>	<u>\$13,226,739</u>

- Cash balances increased due to collection Ad Valorem and Storm Water Taxes through December as well as 2nd quarter distributions for Powell Bill and Utility taxes

FY2020-2021

Summary

- Revenue above prior fiscal year by \$104K or 6.6% but 29.3% below budget through December due to lag collections of ad valorem and sales and use taxes. All indications are that the Town will exceed budget by end of fiscal year due to increased sales and use tax, Covid Relief Funds and grants collected year-to-date
- Expenditures are \$81.7K below prior fiscal year and 33.2% below budget through 12/31/2020
- Cash balances are high at \$13.2M at 12/31/2020
- Based on current spending – may be able to cover unbudgeted expenditures of \$237K with savings in departmental spending without the use of fund balance

FY2021 Unbudgeted Items

2020/2021 Unbudgeted Items	Department	Funds to be Used from:	Amount	Council Approved Y/N	Budget Amended Y/N
<i>Town Hall 2nd Floor Renovations - Carry over from FY2020</i>	<i>Gen Govt</i>	<i>Fund Balance</i>	\$ 175,000	Y	N
<i>New Town Hall - Wiring for Building carryover from FY2020</i>	<i>Gen Govt</i>	<i>Fund Balance</i>	\$ 6,000	Y	N
Total General Government - Budget Amendments			\$ 181,000		
<i>Vickery Greenway Design - NCDOT Crosswalk Review</i>	<i>Park and Rec</i>	<i>Possibly from existing budget</i>	\$ 6,000	Y	N
Total Park and Recreation Department - Budget Amendments			\$ 6,000		
<i>Centralina Open Space Contract</i>	<i>Economic & Physical Dev</i>	<i>Fund Balance</i>	\$ 6,000	Y	N
<i>Legal Expenses - Existing Budget \$24,000 spend to date \$31,530 estimated FY2021 total cost of \$62,000</i>	<i>Economic & Physical Dev</i>	<i>Fund Balance</i>	\$ 38,000	Y	N
Total Economic & Physical Development - Budget Amendments			\$ 44,000		
Total General Government - Budget Amendments			\$ 231,000		
Total Unfunded Amendments to FY20-21 Budget			\$ 231,000		

FY2021 Proposed Budget Amendments

- Amendment #4 – General Fund appropriation for completion of second floor renovations in the amount of \$175,000
- Amendment #5 – General Fund appropriation for final costs for wiring New Town Hall and Public Works Buildings in the amount of \$6,000
- Amendment #6 – General Fund appropriation for Economic and Physical Development Department for legal costs associated with Stinson Farms and Board of Adjustment Meetings in the amount of \$38,000 and an additional \$6,000 for the Centralina Open Space contract

FY2021 Financial Report as of 12/31/2020

Questions?